

Scott K. McCormick

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OBJECTIVE

To help funders find wise investments.
To help good causes be wise investments.

EMPLOYMENT HISTORY

CARD (COLLABORATING AGENCIES RESPONDING TO DISASTERS) Oakland, CA *Program Manager*
Disaster preparedness for people with special needs. *2002–present*

- Supervise staff and volunteers
- Provide training and make presentations
- Design and create tools, training, and outreach
- Oversee agency and project budgets
- Serve as primary long-term liaison for clients and funders
- Write and edit grant applications, grant fulfillment, and media outreach
- Provide Project Management for grants, events and performance upgrades
- Represent CARD at community, government and funder meetings and events
- Research current best practices and continually develop CARD's policies and materials to maintain standards of excellence

COLLEGE KIDS Oakland, CA *Program Evaluator*
After-school education for low-income children. *2002*

- Evaluated educational programs for agency and funder goals
- Researched best practices and developed best-fit evaluation tools
- Partner with staff and management at after-school programs across California

EDEN INFORMATION & REFERRAL Hayward, CA *Supervisor, Information Management*
Connecting people in need with services that can help. *2001*

- Supervised staff and volunteers
- Built, populated and maintained database of all social services programs in Alameda County

EDUCATION AND OTHER EXPERIENCE

M.S. (Organization Development), *University of San Francisco* 2006
B.A. (Religions), *College of William & Mary* 1998
Americorps Service — *Red Cross Rapid Response Corps* 1998–99
Several years abroad, including South Africa, Thailand and New Zealand.

RELEVANT SKILLS

- Extensive computer skills
- Writing and editing
- Brainstorming and problem-solving
- Trouble-shooting / crisis management
- Public speaking and teaching
- Logical analysis
- Articulating complex ideas clearly
- Translating ideas from one thinking style to another
- Project Management
- Change Management
- Organizational systems diagnosis
- Delegation and time management
- Leadership
- Group dynamics and facilitation
- Cross-cultural competency